



Certified Used Vehicles

160-Point Quality Assurance Inspection Check Sheet

This Inspection Check Sheet must be 1) completed with all items checked, 2) signed by responsible persons as indicated, and 3) retained along with repair orders and Vehicle History Report in the vehicle's service history file.

Dealership Name: _____ Dealer Code: _____

Year/Make/Model: _____ Stock Number: _____

Ext. Color: _____ Int. Color: _____ VIN:

Date Acquired: _____ Date Inspected: _____ R.O. Number: _____ Mileage: _____

Mechanical Certification (See Mechanical Standards and Process Notes For Additional Details)			
VIN & Dealer Code Check	Meets Stds	Adjust/Repair	N/A
1 Run and print Carfax Vehicle History Report and attach	<input type="checkbox"/>	<input type="checkbox"/>	
Run a Techstream Health Check and retain the diagnostic report in dealer file	<input type="checkbox"/>	<input type="checkbox"/>	
Check for and perform outstanding Recalls and applicable SSCs	<input type="checkbox"/>	<input type="checkbox"/>	
Road Test			
2 Cold engine operation performs properly	<input type="checkbox"/>	<input type="checkbox"/>	
3 Throttle operates properly during cold start	<input type="checkbox"/>	<input type="checkbox"/>	
4 Vehicle operates properly during warm-up conditions	<input type="checkbox"/>	<input type="checkbox"/>	
5 Engine performs properly during operating temperature	<input type="checkbox"/>	<input type="checkbox"/>	
6 Engine reaches normal operating temperature	<input type="checkbox"/>	<input type="checkbox"/>	
7 Engine fan(s) operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
8 Brake pedal free play and travel within specifications	<input type="checkbox"/>	<input type="checkbox"/>	
9 No abnormal vibrations and noises during brake applications	<input type="checkbox"/>	<input type="checkbox"/>	
10 ABS operates properly (via Techstream Health Check)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Parking brake operates properly and within specification	<input type="checkbox"/>	<input type="checkbox"/>	
12 Seat belt material condition	<input type="checkbox"/>	<input type="checkbox"/>	
13 Seat belts operate properly with full extension and smooth operation	<input type="checkbox"/>	<input type="checkbox"/>	
14 Transmission/clutch operates smoothly	<input type="checkbox"/>	<input type="checkbox"/>	
15 Automatic transmission operates properly during cold temperature	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16 Automatic transmission operates properly during operating temperature	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17 Steering has normal feel in lock-to-lock turning	<input type="checkbox"/>	<input type="checkbox"/>	
18 Steering wheel centered in straight-line driving	<input type="checkbox"/>	<input type="checkbox"/>	
19 Vehicle tracks and drives straight on level surface	<input type="checkbox"/>	<input type="checkbox"/>	
20 Tilt and telescopic steering mechanism operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21 Front windshield wiper operates properly in all modes	<input type="checkbox"/>	<input type="checkbox"/>	
22 Rear windshield wiper operates properly in all modes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23 Windshield washer fluid sprays properly	<input type="checkbox"/>	<input type="checkbox"/>	
24 Replace wiper blade/inserts and ensure clear glass properly	<input type="checkbox"/>	<input type="checkbox"/>	
25 Wipers return to correct position when off	<input type="checkbox"/>	<input type="checkbox"/>	
26 Speedometer functions properly	<input type="checkbox"/>	<input type="checkbox"/>	
27 Odometer application registers mileage in every mode	<input type="checkbox"/>	<input type="checkbox"/>	
28 Cruise control operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29 Heater operates properly	<input type="checkbox"/>	<input type="checkbox"/>	
30 A/C operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31 No abnormal noise or vibration from engine	<input type="checkbox"/>	<input type="checkbox"/>	
32 No excessive wind or road noise	<input type="checkbox"/>	<input type="checkbox"/>	
33 No abnormal tire vibration/steering wheel shimmy during road test	<input type="checkbox"/>	<input type="checkbox"/>	
34 No abnormal squeaks/rattles within the interior of the vehicle	<input type="checkbox"/>	<input type="checkbox"/>	
Frame, Structure & Underbody			
35 Frame/Unibody condition	<input type="checkbox"/>	<input type="checkbox"/>	
36 Panel alignment and fit	<input type="checkbox"/>	<input type="checkbox"/>	
37 Lower body and underbody condition	<input type="checkbox"/>	<input type="checkbox"/>	
38 Suspension-related items for wear/leaks and proper performance	<input type="checkbox"/>	<input type="checkbox"/>	
39 Inspect struts/shocks for leaks and wear	<input type="checkbox"/>	<input type="checkbox"/>	

Frame, Structure & Underbody (cont.)			
	Meets Stds	Adjust/Repair	N/A
40 Power steering system operates properly with no leaks	<input type="checkbox"/>	<input type="checkbox"/>	
41 Wheel covers secure and reasonably free of damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42 Tires are inflated to specification and free of defects and damage	<input type="checkbox"/>	<input type="checkbox"/>	
43 Minimum of 5/32" tread depth remaining across tread width	<input type="checkbox"/>	<input type="checkbox"/>	
44 All four tires must be of same brand, model, size, tread design, speed and load rating per OEM vehicle specifications	<input type="checkbox"/>	<input type="checkbox"/>	
45 Brake calipers and lines operate properly with no signs of damage	<input type="checkbox"/>	<input type="checkbox"/>	
46 The brake system contains all needed equipment (shim kit, pins, rattle clips, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
47 Brake pad/shoe linings have a minimum thickness of 50% remaining	<input type="checkbox"/>	<input type="checkbox"/>	
48 Brake rotors/drums within specifications with no abnormal grooving and discoloration	<input type="checkbox"/>	<input type="checkbox"/>	
49 Exhaust system is properly secured with no leaks	<input type="checkbox"/>	<input type="checkbox"/>	
50 Engine/transmission mounts operate properly with no signs of wear	<input type="checkbox"/>	<input type="checkbox"/>	
51 Drive/axle shafts operate properly with no damage	<input type="checkbox"/>	<input type="checkbox"/>	
52 CV joints/boots operate properly with no signs of wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53 Inspect engine for fuel, oil, coolant or other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>	
54 Inspect transmission case and pan for leaks	<input type="checkbox"/>	<input type="checkbox"/>	
55 Differential fluid level correct with no leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emissions & State Inspection			
56 Perform emissions test and/or state inspection, if required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Under Hood			
57 Drive belts and hoses free of cracks and damage	<input type="checkbox"/>	<input type="checkbox"/>	
58 Confirm under-hood labels and decals	<input type="checkbox"/>	<input type="checkbox"/>	
59 Air filter in good condition	<input type="checkbox"/>	<input type="checkbox"/>	
60 Battery has no visible damage	<input type="checkbox"/>	<input type="checkbox"/>	
61 Perform battery check with Midtronics GR8	<input type="checkbox"/>	<input type="checkbox"/>	
62 Battery posts and cables free of corrosion and damage	<input type="checkbox"/>	<input type="checkbox"/>	
63 Battery properly sized and secure	<input type="checkbox"/>	<input type="checkbox"/>	
64 Charging system operating properly and within specification	<input type="checkbox"/>	<input type="checkbox"/>	
65 Engine coolant level within specification	<input type="checkbox"/>	<input type="checkbox"/>	
66 Coolant specific gravity to -31° Fahrenheit	<input type="checkbox"/>	<input type="checkbox"/>	
67 Change engine oil and filter	<input type="checkbox"/>	<input type="checkbox"/>	
68 Check for evidence of oil gel	<input type="checkbox"/>	<input type="checkbox"/>	
69 Oil, brake, clutch, transmission, transfer case, power steering and washer fluid at proper levels	<input type="checkbox"/>	<input type="checkbox"/>	
70 Under-hood fluids clear and uncontaminated	<input type="checkbox"/>	<input type="checkbox"/>	
Functional & Walkaround			
71 Owner's Manual and TCUV Warranty Supplement in dealer's possession	<input type="checkbox"/>	<input type="checkbox"/>	
72 Fuel gauge operational	<input type="checkbox"/>	<input type="checkbox"/>	
73 Battery voltage gauge operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
74 Engine temperature gauge operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75 Horn operates properly	<input type="checkbox"/>	<input type="checkbox"/>	
76 Airbag(s) present with no evidence of deployment	<input type="checkbox"/>	<input type="checkbox"/>	
77 Headlights are properly aligned	<input type="checkbox"/>	<input type="checkbox"/>	
78 High and low beams operate properly	<input type="checkbox"/>	<input type="checkbox"/>	

DO NOT TEAR APART AT PERFORATION.

Functional & Walkaround (cont.)			
	Meets Stds	Adjust/Repair	N/A
79 Tail lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
80 Brake lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
81 Side marker lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
82 Backup lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
83 License plate lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
84 No cracked, deeply hazed/yellowed or broken lenses of exterior lights	<input type="checkbox"/>	<input type="checkbox"/>	
85 Instrument panel/warning lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
86 HVAC panel/lights operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
87 Instrument panel light dimmer operates properly	<input type="checkbox"/>	<input type="checkbox"/>	
88 Turn signals operate properly and self-cancel	<input type="checkbox"/>	<input type="checkbox"/>	
89 Hazard flashers operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
90 Rear-view interior mirror operates properly	<input type="checkbox"/>	<input type="checkbox"/>	
91 Exterior mirrors' operation and condition	<input type="checkbox"/>	<input type="checkbox"/>	
92 Remote mirror control operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
93 Glass free of cracks, stars and large chips	<input type="checkbox"/>	<input type="checkbox"/>	
94 Window tinting clear and conforms to local requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
95 Dome/courtesy lights operate with door cycles	<input type="checkbox"/>	<input type="checkbox"/>	
96 Windows operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
97 Window locks operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
98 Power windows operate from master switch and all door switches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
99 Audio/CD/Aux system working properly, CD cartridge present (if equipped)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
100 Audio speakers do not rattle at high volume and function properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
101 Antenna is present and functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
102 Clock operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
103 12v ACC power outlet operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
104 Ashtrays (if equipped) are present and operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
105 Headliner, sun visors, dash pad, upholstery, console, cup holders, trim panels and carpet are in place, in good condition and operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
106 Driver floor mat (if equipped) is appropriate OEM floor mat for the vehicle, properly secured and not stacked on top of another floor mat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
107 Doors open and close properly	<input type="checkbox"/>	<input type="checkbox"/>	
108 Door locks, including child safety locks, operate properly	<input type="checkbox"/>	<input type="checkbox"/>	
109 Remote keyless entry system and smart key system operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
110 2 Master keys are present	<input type="checkbox"/>	<input type="checkbox"/>	
111 Theft deterrent system operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
112 Seat adjustments and seat heater(s) operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
113 Memory seat control operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
114 Headrests function properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
115 Defogger indicator light operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
116 Rear defogger operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
117 Luggage compartment light operation and trim appearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
118 Luggage compartment is clean, free of debris, no stains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
119 Hood and luggage compartment latches operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
120 Interior remote luggage compartment release operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
121 Emergency trunk release operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
122 Fuel door release operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
123 Spare tire's cover appearance and condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
124 Spare tire or inflator kit present	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
125 Spare tire has correct air pressure and a minimum of 5/32" tread remaining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
126 No signs of damage to spare tire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
127 Spare tire and storage areas are clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
128 Spare tire is securely fastened	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
129 Jack and tools are correct, present and secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
130 Acceptable aftermarket items checked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
131 Removal of unacceptable aftermarket items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Detailing and Appearance Repair Certification (See Detailing Standards and Process Notes For Additional Details)			
Exterior Appearance			
132 Body surface condition	<input type="checkbox"/>	<input type="checkbox"/>	
133 Exterior is washed, clean and free of water spots	<input type="checkbox"/>	<input type="checkbox"/>	
134 Paint is free of swirl marks and has an even, high luster	<input type="checkbox"/>	<input type="checkbox"/>	
135 Paint is free of removable scratches	<input type="checkbox"/>	<input type="checkbox"/>	
136 Paint is free of wax residue	<input type="checkbox"/>	<input type="checkbox"/>	
137 Wheels/wheel covers are clean	<input type="checkbox"/>	<input type="checkbox"/>	
138 Wheel wells are clean	<input type="checkbox"/>	<input type="checkbox"/>	
139 Tires are clean and properly dressed	<input type="checkbox"/>	<input type="checkbox"/>	
Engine Compartment			
140 Compartment is clean	<input type="checkbox"/>	<input type="checkbox"/>	
141 Under-hood heat insulator pad is clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
142 Engine and compartment are properly dressed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Inspection Check Sheet number: _____

Interior Appearance			
	Meets Stds	Adjust/Repair	N/A
143 Interior is free of debris	<input type="checkbox"/>	<input type="checkbox"/>	
144 Dash and vents are clean and properly dressed	<input type="checkbox"/>	<input type="checkbox"/>	
145 All crevices are clean	<input type="checkbox"/>	<input type="checkbox"/>	
146 Ashtrays and lighter are clean (if equipped)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
147 Door jambs are clean	<input type="checkbox"/>	<input type="checkbox"/>	
148 Glove box and console compartments are clean	<input type="checkbox"/>	<input type="checkbox"/>	
149 Cabin air filter condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
150 Seats, carpets, floor mats (if equipped) and headliner are free of stains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
151 Free of odor, including heavy fragrance	<input type="checkbox"/>	<input type="checkbox"/>	
152 Glass is clean and free of streaks	<input type="checkbox"/>	<input type="checkbox"/>	
Exterior Repairs			
153 Body is free of all dents	<input type="checkbox"/>	<input type="checkbox"/>	
154 Body is reasonably free of dings	<input type="checkbox"/>	<input type="checkbox"/>	
155 Paint is reasonably free of scratches and chips	<input type="checkbox"/>	<input type="checkbox"/>	
156 Vehicle is free of improper paint repairs or mismatched color	<input type="checkbox"/>	<input type="checkbox"/>	
157 Glass is free of improper repairs	<input type="checkbox"/>	<input type="checkbox"/>	
158 Bumpers are free of cuts, gouges and mismatched paint	<input type="checkbox"/>	<input type="checkbox"/>	
Interior Repairs			
159 Interior leather, vinyl, plastic, carpet and fabric surfaces are free of holes, rips, tears, excessive wear or fading	<input type="checkbox"/>	<input type="checkbox"/>	
160 No evidence of previous improper interior repairs	<input type="checkbox"/>	<input type="checkbox"/>	
Additional Inspection Items (Where Applicable)			
1 "Fade-away" dome light operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Sunroof/convertible top operates properly through full range of positions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Seat heaters operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Head unit software update	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Navigation system operates properly and memory system cleared	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Transfer case smoothly switches from 2WD to 4WD and back from 4WD to 2WD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Truck bed is in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Truck bed-liner is in good condition and secured	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Tailgate operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Backup camera operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Bluetooth* searches for signal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 SOS (Safety Connect) light illuminates green	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 Lane Keep Assist operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 Dynamic Radar Cruise Control/Pre-Collision Systems operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15 Intelligent Parking Assist operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hybrid Components			
1 Hybrid battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Battery control module (battery voltage sensor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Hybrid power management control module	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Electric motor/generator operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 ECVT operates smoothly and properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Power inverter operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Inverter coolant level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 EV/Eco/Power modes operate properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Check transaxle "park" mechanism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Multi-information display operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Touch Tracer display operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12 Hill Start Assist Control operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13 Remote air conditioning system (if equipped) operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14 Solar-powered ventilation system (if equipped) operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Required Technician Signature <i>I certify that all mechanical items have been inspected.</i>			
Toyota Trained Technician	Date		
Required Manager Signature <i>I certify that all mechanical repair standards have been met.</i>			
Service Manager	Date		
<i>I certify that all detailing and appearance standards have been met.</i>			
Used Car Manager	Date		
Customer Signature <i>I acknowledge that I have received a copy of the 160-Point Inspection Check Sheet, the Vehicle History Report and the Used Vehicle Warranty Supplement Manual.</i>			
Customer	Date		